



WSCA Office Furniture Contract

**NON-MANDATORY FOR ALL STATE AGENCIES
AND POLITICAL SUBDIVISIONS**

This contract is for Alaska state agencies and political subdivisions to purchase office furniture products, design, and installation services. **All Executive Branch state agencies must obtain written approval from the Division of General Services Leasing Contracting Officer responsible for the facility your office is located in prior to purchasing from any of the contracts listed below. Information about the Mandatory Space Standards is located on the DGS Homepage <http://doa.alaska.gov/dgs/index.html>**

Because the State Space Standards does not apply to chairs, conference rooms furniture or the furnishing for small conference rooms and phone booths any these contract may be used for the purchase of any of those items without DGS approval.

Contractor	WSCA Contract Number	State Contract Number	PA Signed
<i>Allsteel, Inc.</i>	<i>MA144</i>	<i>W-2012-WOF-0001</i>	<i>Yes</i>
<i>Herman Miller, Inc.</i>	<i>MA145</i>	<i>W-2012-WOF-0003</i>	<i>Yes</i>
<i>The Hon Company</i>	<i>MA146</i>	<i>W-2012-WOF-0004</i>	<i>Yes</i>
<i>Steelcase, Inc.</i>	<i>MA147</i>	<i>W-2012-WOF-2002</i>	<i>Yes</i>

Contract Term: November 1, 2012, through October 31, 2015. This contract has one two year renewal.

Alaska state agencies and political subdivisions can utilize these contracts to purchase office furniture including systems furniture, seating, desk, tables, filing, metal storage, wooden case goods, design and installation services.

Purchase Order Instructions: All orders should contain the following: (1) Mandatory Language "PO is subject to WSCA Contract # (See WSCA Contract Numbers listed above); (2) Agency's Name, Address, Contact, & Phone-Number; (3) Purchase order amount; and (4) Itemized list of all charges of the service contract.

Please channel your PO through the appropriate authorized dealer so they can arrange for proper ordering and installation of your order.

Orders will be made out to the dealer and all invoicing and payments will be processed through the dealer.

Freight Terms: Contractor shall ship all products F.O.B. destination, freight prepaid. Freight costs must be listed as a separate line item on all invoicing. All freight costs for shipments to the closest appropriate coast shipping port for Alaska must be included in the product price offered to the participating entity. The port selected for shipping product to Alaska will be located in the state of Washington. Under no circumstances will the contractor increase their profit margin through shipping charges to Alaska. The participating entity pays actual shipping/freight cost only and can require an invoice from the carrier for this cost to be submitted.

The WSCA Master Agreements and Participating Addendums may be viewed by following the links listed with the Dealer information.

Allsteel Dealers

Dealer	Arctic Office Products	Bowers Office Products	Juneau Business Interiors
Location	South Central Region	Northern Region	Southeast Region
Contact	Jim Strong	Ralph Matekarich	Timm Orsborn
Phone	907-276-2322	907-479-6264	907-790-4025
Email	JStrong@ArcticOffice.com	Ralph.matekarich@acsalaska.net	jbinteriors@acsalaska.net
Labor Rates	Design Services – \$95.00/Hr	Design Services – \$95.00/Hr	Design Services – \$85.00/Hr*
	Project Manager– \$75.00/Hr	Project Manager– \$75.00/Hr	Project Manager– \$75.00/Hr*
	Installation Lead– \$80.00/Hr	Installation Lead– \$80.00/Hr	Installation Lead– \$75.00/Hr*
	Laborer(s) – \$75.00/Hr	Laborer(s) – \$75.00/Hr	Laborer(s) – \$75.00/Hr*

*All Juneau Business Interiors hourly rates are for regular business hours.

The Allsteel Discount Matrix and Master Agreement can be found at the WSCA Website:

<http://www.aboutwsca.org/content.cfm/id/allsteelwsca>

Herman Miller Dealers

Dealer	Business Interiors Northwest	Competitive Edge Office Systems
Location	South Central and Northern	Southeast
Contact	Tom Hawkins	Carol Johnson
Phone	907-771-7617	907-790-5596 EXT 24
Email	thawkins@binw.com	carolj@xcompedge.com
Labor Rates	Design Services – \$65.00/Hr	Design Services – \$65.00/Hr
	Project Manager – \$65.00/Hr	Project Manager – \$65.00/Hr
	Install Lead – \$65.00/Hr	Install Lead – \$65.00/Hr
	Laborer(s) – \$55.00/Hr	Laborer(s) – \$55.00/Hr

The Herman Miller Discount Matrix and Master Agreement can be found at the WSCA website:

<http://www.aboutwsca.org/content.cfm/id/hermanmillerwsca>

HON Dealers

Dealer	Arctic Office Products	Bowers Office Products	Not Available At This Time
Location	South Central and Northern	Northern Region	Southeast Region
Contact	Jim Strong	Ralph Matekarich	
Phone	907-276-2322	907-479-6264	
Email	JStrong@ArcticOffice.com	Ralph.matekarich@acsalaska.net	
Labor Rates	Design Services – \$95.00/Hr	Design Services – \$95.00/Hr	
	Project Manager– \$75.00/Hr	Project Manager– \$75.00/Hr	
	Installation Lead– \$80.00/Hr	Installation Lead– \$80.00/Hr	
	Laborer(s) – \$75.00/Hr	Laborer(s) – \$75.00/Hr	

The HON Discount Matrix and Master Agreement can be found at the WSCA website:

<http://www.aboutwsca.org/content.cfm/id/honwsca>

Steelcase Dealers

Dealer	Capital Office	Capital Office	Capital Office
Location	Northern Region	South Central Region	Southeast Region
Contact	Thomas Harris	Kimberly Pettit	Ted Quinn
Phone	907-456-3946	907-777-1513	907-586-1700
Email	tharris@capital-office.com	kpettit@capital-office.com	tquinn@capital-office.com
Labor Rates	Design Services – \$75.00/Hr	Design Services – \$75.00/Hr	Design Services – \$75.00/Hr
	Project Manager – \$75.00/Hr	Project Manager – \$75.00/Hr	Project Manager – \$75.00/Hr
	Install Lead – \$65.00/Hr	Install Lead – \$65.00/Hr	Install Lead – \$65.00/Hr
	Laborer(s) – \$55.00/Hr	Installer(s) – \$55.00/Hr	Installer(s) – \$55.00/Hr

All Capital Office hourly rates are for regular business hours. Additional fees apply for after hour work.

The Steelcase Discount Matrix and Master Agreement can be found at the WSCA website:

<http://www.aboutwsca.org/content.cfm/id/steelcasewsca>

State Contact Information: If you have questions regarding this contract please contact;

Matthew L. Pegues
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State of Alaska
Department of Administration
Division of General Services
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Email: matthew.pegues@alaska.gov